



ST. CHARLES  
SINCE 1834

## AGENDA ITEM EXECUTIVE SUMMARY

Title: Recommendation for Approval for Open Space on 1<sup>st</sup> Street/Main to Illinois for Canine Carnival for Charity

Presenter: Chief Lamkin

*Please check appropriate box:*

X

Government Operations (10/3/11)

Government Services

Planning & Development

City Council

Public Hearing

Estimated Cost:

None to the City

Budgeted:

YES

NO

X

If NO, please explain how item will be funded:

All costs associated will be the responsibility of the event sponsor

### Executive Summary:

Natural Planet, LLC, d/b/a Passionate Petsitters based in Batavia is sponsoring the first Canine Carnival for Charity. The event will be held on October 22, 2011 from 8:00 am to 5:00 pm. The sponsor is requesting the use of the open space along the west side of the Fox River east of 1<sup>st</sup> Street. The event is being held to raise funds and collect donations for homeless pets in local shelters and rescues. A loudspeaker permit is requested for announcing events during the day

Included in the event will be education on pet health, games, dog show, dog costume contest, vendors and a silent auction. There will also be children's attractions and face painting. A vendor area will be provided as well as at least one food vendor.

The sponsor will be responsible for the maintenance of the area used to include clean-up during and after. This event is not expected to require any city services or incur any city costs.

### Attachments: (please list)

Diagram and overview of the requested event.

### Recommendation / Suggested Action (briefly explain):

The event sponsor has met the Special Events requirements. The Police Department recommends approval.

*For office use only:*

*Agenda Item Number:* #3

Event Proposal: First Annual Passionate Petsitters' **"Canine Carnival 4 Charity"**  
– a fundraiser and collection drive to benefit homeless pets

Location: vacant stretch of land on Illinois Ave/First Street/Main St. Charles

Presented by: Natural Planet, LLC dba PASSIONATE PETSITTERS  
(a member of the St. Charles Chamber of Commerce)

At Passionate Petsitters, we are just that, passionate about pets – especially when it comes to their health and welfare. We are a professional dog walking and pet sitting company, serving the Fox Valley area. Our professional staff is bonded and insured providing exceptional, high quality pet care. We are committed to providing pet owners freedom and peace of mind whenever they are away from their pets, whether while at work or on vacation.

Passionate Petsitters is the local sponsor for a national collection drive, Presents4Pets. Presents4Pets is sponsored nationally by NAPPS (the National Association of Professional Pet Sitters). As part of our efforts to raise money and collect donations of much needed supplies for homeless pets, we are organizing the "Canine Carnival 4 Charity". All net proceeds and supplies from the event will be donated to local animal shelters and rescue groups, such as H.E.L.P. (Homes for Endangered and Lost Pets) and Anderson Animal Shelter.

The intent of the event is to provide education on pet health as well as offer fun games, dog show, dog costume contest, vendors and a silent auction. This event is designed to benefit the community as a whole by providing an excellent outlet for vendors and great information about products and programs to pet owners and other attendees. There will also be children's attractions including games and face painting.

#### Participants

Dog owners will have the opportunity to register for and participate in a fun dog show with categories such as "Best Kisser", "Waggiest Tail", "Dog-Owner Look Alike Contest" and "Halloween costume" contest. Participants will be encouraged to pre-register.

#### Demonstrations

Our company will have sample dog backpacks available for owners to try on and learn about. We hope to have either a dog trainer willing to do a demonstration or someone willing to do an agility demonstration.

#### Selling donated goods

We will be asking for scout troops and other volunteers to donate hand-made paintings of pets and/or hand decorated collars and leashes that we will offer for sale as part of the fundraising efforts.

### Vendors

All vendors will be required to fill out a registration form, during which time they will agree to a code of conduct that will cover their behavior as well as the behavior of any and all animals they decide to bring. We are giving both shelter/rescue vendors and corporate vendors the option of bringing dogs if they wish, however it will only be rescue programs that will be permitted to adopt out dogs at this event. Any vendor wishing to bring dogs will also be required to supply their own tent.

### Food

We intend to have at least one food vendor to satisfy hungry participants.

### Rules

Both vendors and attendees will be required to obey all listed rules. Rules will be posted at the event and will be present on pre-event registration forms. All vendors will also be given a copy of the rules prior to the event. Any person or dog not in compliance with the rules will be required to leave.

- All dogs must be leashed or confined to a crate at all times
- All waste must be removed by the dog owner
- No female dogs in heat are permitted
- No dogs under four months of age permitted
- All dogs must be up-to-date on all vaccinations
- Any dog exhibiting aggressive or excessive inappropriate behavior (such as constant barking) is required to leave
- No dog may be left unattended for any length of time
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People who will not comply with these rules will be asked to leave by a member of our staff.

Main St.

**Games**

**First Street**

**Events/  
Contests**

**F  
o  
o  
d**

FV/BV

**Fox River**

**Vendors**

**Illinois Ave**